

CANYON COUNTY FAIR

Market Sheep Declaration Instructions – DEADLINE MAY 12

1. Get a snack (optional)
2. Get comfy at your computer (required)
3. Go to canyonsale.fairwire.com (required)

1 Step 1: Register

- Click on the number one “Register” icon above the word “Welcome” 
- Enter livestock exhibitor’s first and last name
 - **Please make sure the exhibitor name is spelled correctly.**
- Select “I am a new exhibitor or have yet to register this year”
- Select “Continue”
- You will be prompted to fill out your exhibitor information
- Once you’ve completed the exhibitor information form, select “Continue”
- Review registration information and select “Continue” if it is accurate

2 Step 2: Entries

- **Department:** select “Sheep”
- **Division:** select “Sheep – Market Sheep – Declaration”
- **Class:** select “Declaration: Market Sheep”
- **Breed:** Type in sheep breed
- **Gender:** Select Female, Male, or Castrated. (NOTE: Even though “male” is an option to select, all male animals must be castrated).
- **Tag ID:** This is the number on the tag issued to you by the Canyon County Fair.
- **Club:** Select your club (or chapter) name
- **Electronic ID:** This is not required, but please enter this information if you have it.
- Select “**Add One Entry to Cart**” and repeat the process for additional entries, select “Continue” when you are finished.

3 Step 3: Items

- **Market Sheep Insurance:** This is a one-time \$5 fee that you will be charged.
 - An additional \$5 admin fee per animal is collected for the Market Livestock Sale Committee. You will see these fees tallied in your cart.
- Select “Continue”

4 Step 4: Review

- Review the items in your cart
- Select “Check out”

5 Step 5: Pay

- Provide Payment Information
- Select “Continue”

6 Step 6: Confirm

- Review and type YES in the signature box
- Click “Submit”
- You will be prompted to upload three color photos of your animal. To do this, select “Upload Files”
- Upload three photos:
 - Photo 1 – headshot of the animal with Canyon County Fair tag number visible
 - Photo 2 – full side profile view (right or left)
 - Photo 3 – full side profile view (opposite side of photo 2)
- Select “Done” once you’ve uploaded three photos.

7 Step 7: Finish

- **You’re done!** Your declaration information will be processed by the Canyon County Fair! We look forward to seeing you at the Canyon County Fair where we encourage you to FIND YOUR FUN!

Market Animal Care and Wellness Compliance

- Once the Canyon County Fair has finished processing your declaration, you will receive an emailed link to submit an online market animal care and wellness compliance form.